

IDAHO BOARD OF COSMETOLOGY
Meeting of the Board
October 4, 1999

Meeting called to order at 8:45 a.m. Roll call: Carol Martin, Chair; Christy Stutzke, Vice-Chair; Patrick Ulsh, Kimber Hicks, Geneal Thompson, Secretary. Bureau staff present: Budd Hetrick, Deputy Bureau Chief; John Kersey, Supervising Investigator; Kirsten Wallace, Deputy Attorney General, and Helen Piippo, Cosmetology Board Secretary.

Other present: Eric Negaard, Peggy Foster, Miki Wick, Mary Crowell, Tom Gilberty, Ronda Clark, Angie Jensen, Tamie Nethery, Bobbie Cofer, Alicia Hanson, Becky Fatzinger, Amber Jensen, Sara Morgan, Lori Wright, Shirleen Parks, and Tamie Nurmi.

Moved by Mr. Hicks to accept the minutes of the June, 1999 board meeting, July, 1999 and August, 1999 conference calls. Seconded by Mr. Ulsh. Motion carried.

Mr. Hicks reported on the Rater Consistency Reports for April-June 1999 received August 12, 1999. The Board reviewed the reports and took no action.

Correspondence was reviewed and no action taken.

Letter from National-Interstate Council regarding Availability of Computerized Testing was read. There was discussion as to testing centers in Pocatello and Northern Idaho.

Letter from National-Interstate council regarding the NIC Instructor Examination was read.

APPLICATIONS REVIEWED

Nina Dollar – Motion by Mr. Hicks that licensure for esthetics be approved based on the application and that a letter be sent advising that Ms. Dollar that she may also be eligible for electrolysis and nail technology licensure. Seconded by Ms. Thompson, carried.

Holly Diaz – The Board reviewed the file and determined that Ms. Diaz was eligible for the exam.

Joy Conopask – Motion by Mr. Hicks that the application be denied due to inadequate work experience. Licensure will be approved upon receipt of adequate work experience documentation. Seconded by Ms. Stutzke, carried.

Jennifer Ward – Motion by Mr. Hicks that Ms. Ward be scheduled for the exam. Seconded by Ms. Stutzke, carried.

Rachel Radford – File review revealed that Ms. Radford's application was not completed correctly. Motion by Mr. Hicks that Ms. Radford's application be denied due to the application showing a total enrollment period of only one day. Seconded by Ms. Stutzke, carried.

Christine Porter – The Board reviewed Ms. Porter's request to be tested in a different area of the state. Motion by Mr. Hicks to deny Ms. Porter's request. Seconded by Mr. Ulsh, carried. Motion by Mr. Hicks that a letter be sent notifying Ms. Porter that her work permit is expired and to cease and desist work. Seconded by Ms. Stutzke, carried.

Sharon Hanshew – Motion by Mr. Hicks to table action on the application until legal counsel was available. Seconded by Geneal Thompson, carried.

Teresa Comacho – The Board tabled action pending further file review.

SCHOOL OWNERS

Mr. Negaard requested that school reports have name and social security names blanked out and only pass/fail rates showing. The letter sent on behalf of two schools regarding time clock procedures was also discussed. Mr. Hicks stated that association was going to follow NACAS guidelines.

Tips on Tips video was shown.

The Board discussed the chairman assignments for the monthly exams. It was stated that another chair will step in to cover if the assigned chair is unable to chair their. There was discussion on the year 2000 exam which has not yet been approved.

Motion by Ms. Stutzke to go into executive session. Seconded by Ms. Thompson, carried.

Motion by Mr. Hicks to come out of executive session. Seconded by Ms. Stutzke, carried.

There was discussion on students receiving hours after submitting an insufficient funds check with their application. It was noted that the Bureau's certified letter was returned by the Post Office marked "unclaimed." Mr. Kersey noted that the student was notified on three different occasions by the post office. It was also noted that the check had been made out to the school and not the Bureau. Subsequent to the discussion, the Board asked that a copy of all student notification letters be sent to the school where the student is enrolled. Motion made by Mr. Ulsh to allow Ms Comacho to keep the hours she had received. Seconded by Mr. Hicks, carried with one opposed.

The Board discussed Shawna Hanshew's application. Motion by Mr. Hicks that a letter be written to Ms. Hanshew requesting additional information from employer pertaining to her job description. Seconded by Ms. Stutzke, carried.

The Board discussed exam set-up. Each chair will advise the secretary each month regarding exam set-up. The Board discussed examiner notification for each exam, and the scheduled exam times. Ms. Stutzke stated that the nail tech practical exam will be at 7:30 a.m. for October.

Mr. Hicks questioned that the Bureau of Occupational Licenses or the Idaho Board of Cosmetology is not submitting any administrative rules and/or laws. Mr. Hetrick informed Mr. Hicks that the Board had not submitted requests for rule or law changes. Mr. Hicks informed the board that the school owners want to amend the current law regarding non payment of student loans. No action was taken.

Mr. Ulsh asked Mr. Hetrick if there was any more information on the laser grade. Mr. Hetrick informed Board that he was still researching the availability of test sites. Mr. Hetrick is also checking on setting up a test site at the Bureau.

The Board discussed the status of an attorney for the Cosmetology Board. Motion made by Mr. Hicks that board use an attorney from Hamlin & Sasser as legal counsel. Seconded by Ms. Stutzke, carried. Mr Hicks was asked to draft letter to Mr. Wardle.

Meeting adjourned at 4:00 p.m.

Meeting reconvened at 8:00 a.m. to administer the instructor examination and finish all Board business.

Discussion was held on salon licensure and the requirements for primary and contiguous licenses.

Motion by Mr. Hicks for executive session. Seconded by Mr. Ulsh, carried.

Motion by Ms Thompson to come out of executive session. Seconded by Mr. Ulsh, carried.

Discussion was held on setting up exams each month from Board Members and Ms. Piippo.

Motion by Mr. Ulsh to adjourn meeting. Seconded by Ms. Stutzke, carried.

Meeting adjourned at 3:30 p.m.

APPROVED 2-7-00